

**Barrett Paradise Friendly Library Board of Trustees  
Minutes of meeting held August 18, 2014 6:30p.m.**

PRESENT: Sonia Naus, Carol Hillestad, Jane Niering, Eileen Durkin, Maureen Siglin, Joyce Upright, Cindy DeLuca, and Wendy Price

EXCUSED: John Seese and Maryann Miller

APPROVAL OF MINUTES: A motion to approve the June minutes was made by Eileen Durkin, second by Jane Niering; all were in favor.

TREASURER'S REPORT: A question was raised as to why there is a credit figure on the balance sheet for the library programs expense. Cindy explained that previously both the expense for the library programs and the children's programs had all been put in a lump sum on library program expense line and then an entry was made to break it out into two separate line items.

Also questioned was July advertising expense which Cindy explained was for the ad in the Village View and the library was billed by the Barrett Twp. Supervisors for the ad placed in the Pocono Record for the public meetings.

Showing year to date is a surplus of \$144,390.57, however, \$106,582.41 was used to pay the loan principle and \$16,800.00 is designated grant income from the two Hughes Family grants which the library will be using to purchase special children's computers and some of it will be designated to pay part of Nicole's salary. \$21,008.16 is the true surplus. This amount has to cover our operating expenses for the remainder of the year. We will, however, be receiving funds from the Hommer Foundation in September which can be used to cover operating expenses and Karl Weiler will be looking into the Weiler Family Foundation to see about additional funding to the library.

Sonia Naus moved to file the Treasurer's Report for audit.

LIBRARY DIRECTOR'S REPORT: Cindy reported on the various activities for the month of July. She made special mention about the One County One Book program and that next year they hope to have an adult theme for the program.

BUILDING REPORT: Stan Seese was injured and has retired, therefore he will not be doing our curb repair, but he is sending one of his workers in his place. Cindy is still waiting to hear about the Lowe's Grant which would help to cover this repair.

Our insurance company informed us that the library's water pump, which was damaged last month, was due to an electrical surge, not lightning and is not covered by the policy. The bill to repair the pump was \$1,800.00. If it had been covered, we have \$1000.00 deductible. We paid the bill in full.

FUNDRAISING: The Friends letter has generated \$9,500.00 as of the end of July and by mid- August it was closer to \$10,000.00. Three thousand letters are sent out and usually 400 to 500 people donate.

LOL will be held Saturday evening, August 23<sup>rd</sup> and already there are 65 people signed up to attend and Cindy said she usually takes reservations right up to the day of the event. Mrs. Powers has donated \$1,000.00 for hors d'oeuvres and Mrs. Dracos is donating \$250 to offset other costs of the event. Also an additional \$875.00 has been donated.

Tapas for the Holidays with Lalena Stirr is being planned for Friday evening October 24<sup>th</sup>. She will be demonstrating various tapas recipes and giving tips for holiday entertaining. She will be donating 20% of the ticket price back to the library.

We discussed the idea of an autumn or spring cocktail party and Steve Saslow's home was suggested as a possible venue. Also, we had brief discussion about the Christmas Tea and Christmas Gathering events that need to be scheduled.

**OLD BUSINESS:** Discussion continued about defining our policy for the use of the Weiler Room for political candidates and whether or not we should charge a fee to them. At next month's meeting we will be presented with two different paragraph statements to vote on.

Maureen Siglin had said she would contact both ESSA and Morgan Stanley in regards to our investments and gather information on possible options we may have about our investment structure. She has tried to get in contact with Joanie Larsen at ESSA but has not gotten a reply. She did talk to a representative at Morgan Stanley about our account held with them which currently has \$28k in mutual funds and cash. The representative said she was willing to attend one of our board meetings to speak to us as a group about our investment options.

There remains \$1,617.19 at ESSA that was not designated for the mortgage. It has been recommended by our accountant and treasurer that these funds should be transferred to our operating account at NBT bank. A motion was made by Jane Niering to transfer the \$1,617.19 at ESSA bank to NBT bank in order to cover operating expenses. A second was made by Sonia Naus, all were in favor.

**NEW BUSINESS:** Eileen Durkin has a few new adult programs scheduled for this fall at the library. She has arranged for Elaine Bubb of Stonewall Garden to do a presentation at the library near the end of September. Elaine will discuss such topics as fall gardens, the planting of bulbs, pruning, and how to put your garden to bed. Harry Roach will do a presentation on the year 1066 and how that date and the Battle of Hastings still has an impact on today's society. Vicky Sobrinski will present a program on scrapbooking and stamping. She already has a date set of Tuesday, October 7<sup>th</sup> at 1p.m. and may also schedule a Saturday in the fall.

There was discussion in regards to the library's request for a millage increase. The board feels we need to be prepared to submit a petition for a referendum question to be placed on the November ballot if needed. A petition for Paradise Township has already been signed and a number of Barrett Township residents will be gathering signatures for a petition to be presented to Barrett Township.

Motion to adjourn was made at 7:50 by Eileen Durkin.

Next meeting: September 15, 2014 at 6:30p.m.