

Barrett Paradise Friendly Library
Board of Trustees
Minutes from meeting held May 19, 2014
6:30pm

PRESENT: Carol Hillestad, Maureen Siglin, MaryAnn Miller, Sonia Naus, Cindy DeLuca, Joyce Upright, Eileen Durkin, & Wendy Price.

EXCUSED: Jane Niering and John Seese.

Special Guest: Susan Gardner, District Consultant from Easton Area Public Library.
Susan is responsible to attend a board meeting of each library in the district once a year.

APPROVAL OF MINUTES: A motion to approve the April minutes was made by Maureen Siglin, second by Joyce Upright. All were in favor.

TREASURER'S REPORT: After the mortgage payoff (☺) there is \$8,600.70 left over in the ESSA checking account and the Morgan Stanley account combined. The board feels these funds should be placed in an account to start a capital reserve for future building expenses. Maureen will speak with a representative from ESSA to see what they could offer us in an interest bearing account so we can make a decision at next months meeting as to the investment of these funds.

There is also \$1,617.19 in the ESSA checking account that was not designated for the mortgage. It is the recommendation of the treasurer and our accountant that these funds be transferred to the operating funds account which is currently at Pennstar bank.

It was noted that an expense on the treasurers report "credit card fees" are the fees charged to us by the bank for accepting credit card payments at the various fund raising events. We feel this is a necessary expense to incur because people today expect to be able to use their credit cards in payment for services.

Cindy noted that we have received so far in May two \$7,000.00 checks from Barrett Township and one \$10,000.00 check from Paradise Township.

A motion to file the treasure's report for audit was made by MaryAnn Miller. All were in favor.

LIBRARIAN'S REPORT: Cindy discussed the One County One Book event to be held with our Associated Libraries. This program will disperse 1000 books throughout the county with the cooperation of Buck Hill's Foxhove Association. On Sunday, July 20th the Foxhove program will be held at the Buck Hill Tennis Tea. Norton Juster, the author of *The Phantom Toll Booth* will be the guest speaker and it is the hope of the Associated Libraries to hold a One County, One Book each year.

In discussing the circulation numbers, Sue Gardner noted that she has seen a drop in these numbers throughout the district. However, Cindy noted that in the past 20 years our circulation has tripled! A factor attributing to the drop in circulation numbers is the amount of computer usage by our patrons. Whether they are using our computers or they come to the library to hook into our internet with their own devices, libraries now have a more modern resource for people use.

BUILDING REPORT: Cindy has been working with Karl Weiler regarding his suggestion to install a different outdoor sign to advertising our events. He feels the library should have something of a more permanent sign structure than the small plastic portable one we currently have. He has told us that he will pay for the structure.

We have put off having the carpets cleaned for the past year and it was decided that after Books & Bubbly we should have it done. The cost should be approximately \$800.00. It was also noted that the Weiler Family Room needs to be repainted in the near future.

We hope Grant funds will be used to pay for lighting and curb repair on the exterior of the building. Stan Seese will be doing the curb repair.

FUNDRAISING: The Book Sale has found a new home at The Barn in Cresco. The owner of The Barn, Sandi Sauchelli, has donated the space on the bottom floor. The Barrett Township Volunteer Fire Co. moved all the boxes from the old location in Mountainhome to the new location. There were 200+ boxes of books and 20 shelves which the guys moved in one hour! Mary Ann Lewis will hold the first book sale this Saturday the 24th.

Norma Levine, a volunteer of the library, has offered to be the coordinator of the Friends letter. There is a draft in place.

This months Flea Market kitchen will be run by Carol Hillestad as she was unable to find a volunteer.

Tables are already set for Baubles for Books to be held Memorial Day weekend. Volunteers Joyce Upright and Beth Martin will work the cash registers from 10-12 but Cindy still needs two people from 12-2.

LOL for the Library has always been very successful for the library. Carol is going to touch base with Mike O'Shea at Buck Hill to firm up a date for this event.

Books and Bubbly will be held on Friday June 20th at 6:30. To date we have ten stations.

MaryAnn is struggling to get homes for this year's house tour.

OLD BUSINESS: Two policy decisions still need to be made by the board; Kindle checkouts and use of the Weiler room by political groups. A Checkout Agreement for

use of the library's Kindle's was reviewed and a few suggestions were made in regards to checkout eligibility. Carol is going to send the agreement to Kirby for his review.

A draft of policy written in 2008 regarding the use of the Weiler Family Room was reviewed. There is a paragraph in the draft stating that the room cannot be used for religious or political rallies which are meant to further the interests of either group. One question we have is whether to change the wording in this paragraph and can/should we charge for use of this room? Some board members feel that if it is a political candidate running for office they should be charged a fee, but once elected they should be able to use the room for free. Currently if the meeting being held is closed/private like that of a homeowner's association, we charge a fee. Sue Gardner is going to see what Easton library's policy is and Carol is also going to forward this policy to Kirby for his review.

The number of adult programs held by the library will be reduced for the summer season.

NEW BUSINESS: The Friendly Community Center is interested in doing partnership type fundraising programs with us. We don't know what they would be but they would like us to consider the possibility.

Cindy and Carol will be attending the Paradise Township supervisors meeting on June 2nd to discuss the library's request for a millage increase. They already attended the Barrett township supervisors meeting with regards to the same request. The library's last millage increase was in 1994.

Molly Bender joined us for part of our meeting. She has been asked to consider being a library board member

A move to adjourn was made at 7:54 by Eileen Durkin.

Next meeting: June 16, 2014 at 6:30p.m.