

Barrett Paradise Friendly Library Board of Trustees
Minutes of meeting held September 15, 2014

Present: Sonia Naus, Carol Hillestad, Cindy DeLuca, Eileen Durkin, Maureen Siglin, Jane Niering, and Wendy Price.

Excused: John Seese and Joyce Upright

APPROVAL OF MINUTES: An amendment to the August minutes under FUNDRAISING was made. The last sentence of the paragraph mentioning Tapas for the holidays should read "She will be donating 20% of her sales back to the library. Tickets are \$20.00 in advance and \$25.00 at the door." A motion to approve the August minutes with the amendment was made by Eileen Durkin, second by Maureen Siglin.

TREASURER'S REPORT: LOL for the Library will net the library over \$21,000.00! Nothing else was new to report. A motion to file the Treasurer's Report for audit was made by Jane Niering.

LIBRARY DIRECTOR'S REPORT: Cindy announced that Annie Messina, a part-time employee of the library, has turned in her resignation. Annie worked 30 hours a week and was responsible for circulation and inter-library loans. Discussion followed which included topics such as analyzing the part-time positions and their duties and responsibilities; getting the job descriptions of the current part-time people to review; and the appointment of a committee to review these positions. The committee will consist of Sonia Naus, Jane Niering, John Seese, and Carol Hillestad.

Carol Kern informed Cindy that the Homer Foundation has committed to donating to the library again this year, in the amount of \$30,000.

BUILDING REPORT: The Lowes' grant was denied. It was our hope to be able to apply this grant to the cost of the curb repair in the parking lot. This work has begun by Stan Seese's assistant, Mr. Jones.

We have decided to wait to have the carpets cleaned until 2015 due to budget constraints.

Maureen Siglin volunteered to sew new blackout curtains for the Weiler room. The current ones are inadequate for blocking out light when movies are being shown. Jim Siglin was volunteered to put up new brackets.

FUNDRAISING: To date the Friends Letter has generated \$13,955.00. As mentioned in the Treasurer's Report, LOL For The Library raised just over \$21,000.00.

"Food for Your Holiday Table" with Lalena Stirr will be held on Friday, October 24th at 6:30. Eileen is going to consult with the Mount Pocono liquor store for wine pairing suggestions.

It was decided to nix the Christmas Tea and just have the Christmas gathering. A tentative date of Sunday, December 14th was decided and to host the event at the library. Cindy will email us a list of who letters go out to for basket donations and then we can each choose a few of the business to follow up with.

Beth Martin will look into alternative sites to hold the 2015 Booklover's Ball. It will fall on a Saturday night with this being the 10th anniversary.

OLD BUSINESS: Setting a policy for political candidates usage of the Weiler room was tabled. Eileen gave a brief overview of upcoming programs. Elaine Bubb will be presenting "Putting your garden to bed" on September 25th at 7p.m, "Scrapbooking and cardmaking" with Vicki Sobrinski will be held on October 7th at 1p.m., and Harry Roach will do a presentation on The Battle of Hastings – 1066 on October 14th at 6:30. She also mentioned that with the holiday season upon us, programs will be cut back until after the New Year.

The potential millage increase was discussed at length. Cindy reported that two TV stations had been to the library for interviews in the last week. Carol reported on the Election Board meeting which considered two petitions for ballot questions: one which would increase millage from .75 to .8 and one which would increase millage from .75 to 1.75. The County Solicitor advised that Pennsylvania law doesn't permit a ballot question which specifies a millage increase, and no ballot question will be placed before the voters in November. Changing support for the library is the responsibility of the Supervisors of the two Townships the library serves. They will address the issue during budget discussions in October.

NEW BUSINESS: Cindy informed us about the new eRate consultant. With county aid money, county libraries will pay \$2,000 each to pay a consultant to fill out the very involved and time-consuming reports to eRate, which provides a discount of about 90 percent on the library's telecommunications and Internet service. Implementing Internet phone service will be required in the next few years. The eRate consultant will develop Requests for Proposals to appropriate companies and we'll decide on who our provider will be.

The cost of the catalog upgrade was discussed with Cindy's Librarian report. Whenever the system migrates to a new platform, we have to pay for this maintenance. We had budgeted \$6,800 for the annual service. The upgrade will cost an additional \$7,079.52.

Not on the agenda, but discussed was the need for a nominating committee for 2015. We will need to vote in November on the positions of President, Vice President, Treasurer and Secretary. Also a draft 2015 budget will be presented.

Motion to adjourn was made at 7:56 by Maureen Siglin.

Next meeting: October 20, 2014, 6:30 p.m.