

***Barrett Paradise Friendly Library  
Agenda April 21, 2014***

Approval of Minutes for March  
Treasurer's Report  
Library Director's Report  
Building Report

*Fundraising*

Book Sales Location  
Friends Letter  
Flea Market Kitchen  
Baubles for Books  
LOL

*Old Business*

Adult programming -- Eileen Durkin

*New Business*

New trustees  
Policy decision: using the library's Kindles  
Policy decision: political candidates' use of Weiler Room  
Capital Reserve Account

Next meeting: May 19, 2014, 6:30 p.m.

*Our Mission: to provide free, convenient access to ideas and information to residents, visitors, and businesses in our service area*

**Minutes from meeting held March 17, 2014 6:30 p.m.**

PRESENT: Carol Hillestad, Maureen Siglin, Jane Niering, Eileen Durkin, MaryAnn Miller, Sonia Naus, Cindy DeLuca & Wendy Price.

EXCUSED: Jayne Costanzo, Joyce Upright, and John Seese.

APPROVAL OF MINUTES: It was noted that a correction in spelling be made by adding an "r" to treasurer's in the last sentence of said report. A motion to approve February's minutes was made by Mary Ann Miller, second by Eileen Durkin. All were in favor.

TREASURER'S REPORT: The Treasurer's Report was reviewed. We still have not received the \$3,000 from Mt. Airy for the 2013 year. Cindy is going to make a phone call to look into it. State aid money came in last month.

This year the bus trip to the Philadelphia flower show just broke even. It was mentioned that attendance at the show has been declining over the years and this year attendance was down due to the severe weather and cost associated with it.

Motion to file the treasure's report for audit was made by Jane Niering. All were in favor.

**LIBRARIAN'S REPORT:** Cindy noted that finally with a break in the winter weather, more folks are coming in with their kids for the children's program. The Barrett Business Association sponsored three social media courses that Cindy and Mary Ann Lewis attended.

A library newsletter will go out to every person who has a library card via e mail. This communication piece is part of the library's "Constant Contact" program.

A message is currently on our web site in regards to our circulation system's operation. Our circulation system's software, which operates like a Windows system that has levels, will no longer be able to operate at our current level. We will therefore need to move to the next level.

The Pennsylvania Associated Libraries are discussing the possibility of switching to one circulation system to be used by all the local libraries. We have the Milenium system. All the local libraries would have to come to an agreement on one set of rules and guidelines to adhere to. This concept is working in the Allentown / Easton area and our local libraries could piggy back on their guidelines.

**BUILDING REPORT:** The library's people counter is broken. We only have records thru August which Cindy just recently became aware of. She will look into the cost of a new counter.

The set up of the new computers, monitors, printers and a scanner is almost complete. Our old server had been removed and replaced with a business storage unit with a back-up device.

We have \$1000.00 left in the budget for building maintenance and we hope to use this to get the carpets cleaned in the spring. After the Weiler maintenance men clean the parking lot in the spring of winter's debris, Cindy will contact the man for the line touch ups.

The last time that we heard from JR Groener in regards to our geothermal liquid replacement they told us there was no urgency to get the service done. This seems to be contradictory to what they told us late in the summer of 2013. They told us then that it needed to be attended to; changed, serviced, etc. We discussed the expense of this at one of the board meetings last fall and we all had concern as to how the library would pay for it in the budget. Now we have concerns as to whether this is the correct information and also, if the system is not attended to, will it cause more damage to the system? Jane

Niering is going to call Mark at Groeners and ask him to present something to us in writing as to the systems status and any required maintenance that may be necessary.

**FUNDRAISING:** There are no updates to the Friends Letter, but it was mentioned that we should start planning for the next letter to go out. This is slated for June in the fundraising calendar and Carol is going to touch base with Joyce Raszko to see if she will be willing to take care of this task this spring.

A ruff draft of future fundraising events was discussed. Carol and Cindy are going to review the list of volunteers to see who may be able to plan the Mother Daughter Tea in May and the Flea Market kitchen. We decided to postpone Baubles for Books till next year when our stock pile of donated jewelry gets replenished.

Mary Ann Lewis will continue her wonderful effort's with the used book sale which is slated for five Saturday's from spring to fall.

June 20<sup>th</sup> the library will host Books and Bubbly. August 16<sup>th</sup> will be the date of the annual House Tour. Mary Ann Miller already had a couple of houses committed and a garden.

Carol left a message for Mike O'Shea at BuckHill about this year's LOL. It was mentioned that after last years LOL a patron complained about the excessive use of inappropriate language by the comedians. This will need to be addressed with the event's planners.

**OLD BUSINESS:** Eileen Durkin has been doing a wonderful job with the management of the adult programs offered by the library. She sent the most recent program event calendar to the local historical associations and to the Friendly Community Center for circulation.

**NEW BUSINESS:** Carol is asking for a volunteer group of three or four people to create a Funding Challenge Committee. The ideal thought is that this committee should meet for a four to six week period to formulate a plan of approach towards the goal of a tax millage increase in our two townships. It was suggested to ask people outside of the board to be a part of this committee. The names of a number of local residents were suggested.

Motion to adjourn was made at 7:39 by Eileen Durkin.

Next meeting: April 21, 2014 at 6:30p.m.

