

Barrett Paradise Friendly Library
Board of Trustees Meeting
Minutes of April 25, 2022
Meeting held in person in Weiler Family Room/Zoom

In Attendance: Lisa Flanagan, President; Diane Conklin, Vice President; Deb Boyle, Treasurer; Cindy Cook, Secretary. Trustees: Brette Fulton; Richard Leist; Julie Niering; Linda Potter; Darryl Speicher; Mike Stein; Julie Wynne. Mary Ann Lewis, Library Director.

Lisa Flanagan called meeting to order at 5:33pm.

Minutes from March 28, 2022 meeting were reviewed with a motion to approve made by Deb Boyle and a second made by Darryl Speicher, all were in favor.

The Board entered executive session to discuss personnel matters at 5:34pm. Executive session adjourned at 5:42 pm with a motion by Deb Boyle, second by Mike Stein, all were in favor.

Treasurer's Report- Deb Boyle reviewed the balance sheet as of 3/31/2022 and stated we had no significant changes. She also explained our marketable assets balance should match our investment statements. She reviewed our profit and loss statement and said our salaries are the biggest expense currently and that is normal. She noted we have received the state aid but the library tax money hasn't really started to come in yet. Deb stated we are showing a \$43,000 loss; \$12,000 is the investment loss which is non-tangible. The Finance Committee did not meet in April but hopes to meet in May. Julie Wynne made a motion to file the Treasurer's Report for audit.

Library Director's Report- Active patron count is hovering around 3700. The library was closed for a day and a half in March due to weather. The Barrett Historical Society changed the display cases from tea time to hockey memorabilia. A request was received from Access, a program for developmentally disabled adults to allow some of their clients to do some volunteer work around the library. National Library week contest and book give-aways are extended to the end of the month. The Board gifted the staff with a box of Callie's candy. Regular volunteers are not back as of yet. Some volunteers from the board did come in to put a large book order away. The library has recently had several people come in and do research about the history of properties that they recently purchased. A question was asked about the status of the family history search subscription. The general number for circulation is up. Nothing is out of the ordinary concerning programming. The focus is on getting ready for the summer reading programs; children, teens and adults will have their own programs. In person programs will also include programs specific for teens. Mary Ann also stated there may be some volunteer opportunities for teens.

Building Report- RJ Groner came performed a full service on the geo thermal system and discovered two units have leaking evaporator coils. In general, it's unlikely that several units will fail at the same time and if one fails it won't necessarily affect the other units. The cost to replace both units is approximately \$32,000 with a 3 month wait time for equipment. Mary Ann will speak to Carol Hillestad about possible grants to assist with this expense. Deb Boyle made a motion to move forward with replacing the 2 geo thermal units, Julie Niering second, and all were in favor.

Fundraising- The Friends letter has generated \$17,726 in donations. The new letter will be prepared in May and mailed out in late June or early July.

Grants- The Searchable History project is moving along. Our consultant will be coming to the library on Friday, April 29. The project is almost ready for public access. The outdoor story walk is coming together. The Barrett Township crew will help with the installation of the posts. Currently in the process of deciding what the most accessible installation route will be. The Hughes Grant application needs to be in by the end this week; we will be asking for patron computer chairs and tables.

New Business- The library will have a ballot box for the primary election. Monroe County Commissioner John Christy visited the library to see where the box would be located.

Old Business- The library is still settling in with the new system. We will be able to fully resource share with all of the other libraries in Monroe County in early May. Bar code updates are continuing and SPARK info has been put on website. Linda Potter reported there is no update on the electric car charging stations, however she will check to see if the Aubrey group possibly has grants for the geo thermal units.

Website- Updates are being made as needed and board meeting minutes are being posted.

Covid 19- Continuing as we have been and evaluating as needed.

Motion to adjourn meeting at 6:49pm by Diane Conklin, second by Julie Wynne.