

Barrett Paradise Friendly Library
Board of Trustee Meeting Minutes
February 27, 2023
Meeting held via Zoom

In Attendance: Lisa Flanagan, President; Julie Wynne, Vice President; Deb Boyle, Treasurer; Cindy Cook, Secretary. Trustees: Brette Fulton, Richard Leist, Darryl Speicher, Mike Stein. Mary Ann Lewis, Library Director. Absent: Julie Niering

Meeting called to order at 5:34pm by Lisa Flanagan, President

Minutes from January meeting reviewed and approved. Deb Boyle motion, Brette Fulton second, all in favor except Richard Leist who abstained.

Treasurer's Report-Deb Boyle reviewed the January reports and stated we are not seeing a lot of income at this time but our investments are starting to recover. \$75,000 from the operating cash account was rolled into a 6 month CD at Morgan Stanley. The state aid came in this month and will reflect on February Treasurer's reports. RFPs were sent to 3 accounting firms and we have received 1 back so far. Discussion took place about how our audit/review requirements are set. The state sets requirements based on the amount of state aid received. If less than \$50,000 is received the library is able to do 2 reviews and 1 audit over 3 years. If over \$50,000 is received an audit must be done every year. Mike Stein made motion to file Treasurer's Report for audit.

Library Director's Report-Nothing is out of the ordinary, the number of visitors are comparable to last year with a bit of an increase. Computer use is also up a bit. We have been using the new software system SPARK just over a year and all is going well. The materials sharing with other libraries in the county is going very well and patrons are very happy. Our materials sharing area will soon expand to include Bangor and Easton area public libraries. Starting March 6, the library will stay open until 8:00pm on Mondays in addition to Wednesday eves. Mary Ann is working on updating the safety procedures for the library. Discussion took place about book challenges; Mary Ann is working on updating that policy as well as internet policies.

Circulation is doing ok for this time of the year. The renewed magazines are starting to come in and overall our circulation numbers are better than last year at this time. Programs are also going well and in-person programs continue to be well attended. The Shakespeare program will begin after Easter. Discussion took place on offering sensory programs for children. Richard has a contact and is going to put Mary Ann in touch.

Building Report-We are waiting on the UV light install on the well water. Also waiting on tech for router update. The Altronics tech came in to check the battery for the alarm system.

Fundraising-The Friends letter has generated \$18,349.54 to date. We are ahead of last year at this time.

Grants-Searchable History scanning continues. Hughes Grant applications are in the gathering ideas stage.

Other Business-State Representative Madden's office currently in phone/email tag about satellite office hours at the library.

Next Steps

Explore book challenge procedures

Donor recognition

Meeting adjourned at 6:15pm; Deb Boyle motion, Mike Stein second, all in favor.