

Barrett Paradise Friendly Library  
Board of Trustees Meeting  
Minutes of October 24, 2022  
Meeting held in person Weiler Community Room with a virtual option

In Attendance: Lisa Flanagan, President; Deb Boyle, Treasurer; Cindy Cook, Secretary. Trustees: Brette Fulton; Richard Leist; Linda Potter; Darryl Speicher; Mike Stein; Julie Wynne. Mary Ann Lewis, Library Director. Absent: Diane Conklin and Julie Niering.

Minutes from the September meeting were reviewed. Darryl made a motion to approve the minutes, Mike Stein second, and all were in favor.

**Treasurer's Report**-Deb Boyle reviewed the balance sheet. There is \$264,000 in the checking account, including \$70,000 in restricted funds. She also reviewed the profit and loss sheet and stated the donations are still exceeding the budgeted amount. The municipal library tax amounts have been corrected from last month to reflect we have received \$92,061 from Barrett Township and \$80,472 from Paradise Township. Motion to file Treasurer's Report for audit made by Mike Stein, Linda Potter second and all were in favor.

**Library Director's Report**-The new computer area furniture will be delivered November 10 and November 11. Evergreen School will be taking the old furniture on November 9. Temporary computer stations will be set up beforehand. There will be 8 computer stations at the new tables. 4 computers will be repurposed throughout the building. We will also be receiving technology money from the county library funds which Mary Ann will speak to us about next month. Discussion took place about staffing and what is needed to return to a pre covid operating schedule and a return to evening programs. Discussion also took place about things we can do to retain staff. It was also noted that offering a flexible schedule is an important non-monetary benefit. Mary Ann said the new staff member is doing well. Volunteer hours are starting to settle into a routine. Number of library visitors is down a little bit, probably due to summer moving into fall.

Family Search genealogy database is available to use on the library computers only. Tech help is still strong. The ballot box is in place for the upcoming general elections.

Mary Ann attended the PaLA annual conference in Harrisburg. She attended programs on fundraising tips, service dogs, and genealogy. She noted she was able to do invoices and the payroll electronically while she was away. Mary Ann commented she was thankful for us as a board given that not all libraries are as fortunate to have a group that works together so well.

Circulation Stats have decreased slightly most likely due to summer visitor numbers going down a bit. Discussion took place about how books are ordered including large print vs standard print.

Programs-Shakespeare club is meeting again and the numbers are fairly steady. Lisa will be holding a holiday card making class in November. Chelsea has started holding teen programs again.

**Building Report**- We are still trying to come up with the best option to solve our water issues. The options are drilling a new well, scoping the existing well, or putting in a chlorination system. Karl Forsell is going to contact a well driller he knows to discuss. Our concern is if a new well is drilled could we have the same issues. It was suggested to contact our neighbors and see if they are having similar

issues. At this time, we are still required to have the monthly test which is coming back positive for coliform. Mary Ann asked the board what should be done about the follow up procedure. Discussion took place and it was decided we should still be going through with the follow up testing. Reverse osmosis was suggested and the board is curious if that could be an option. Richard Leist volunteered to reach out to someone who may be able to get more assistance from the DEP.

Mary Ann reached out to Super Heat to verify the service contract price they provided was for the same service as RJ Groner. It was not, it was only for one service not two services. For the exact same service Super Heat is \$3020 and RJ Groner was \$2900. Discussion took place about switching companies and it was decided as long as Super Heat did not come in a lot less for the geo thermal unit repair we would continue with RJ Groner.

Sidewalk repair is still pending.

The outdoor reading area has been repaired by Mountain Landscaping and John Styk.

The address post has been temporarily repaired.

**Fundraising**-The Friends Letter has reached \$14,419.54 in donations with 202 donors giving. That is \$1300 ahead of last year. The Basket Raffle is coming along, set to begin on Nov 21. Paradise Township and Barrett Township are planning to donate. The drawing will be held December 10 and it will be streamed.

**Grants**-Searchable History: Dave will be coming to visit on November 4. He will do a tutorial with staff on the digital Searchable History site.

**New Business**- Our projected 2023 state aid will be \$28, 431 with an increase of \$4,180. Deb Boyle made a motion to apply \$14,431 towards salaries and \$14,000 towards collection. Lisa Flanagan second, and all were in favor.

**Budget Planning**-Utilities expenses will need to be increased. Some of our program and tech money will come from county library funds.

**Nominating committee**-The Board of Trustee roster is in place for 2023.

Meeting adjourned at 7:05 pm. Deb Boyle made motion, Brette Fulton second, and all were in favor.

Next meeting: Monday, November 28, 2022 at 5:30pm.