

Barrett Paradise Friendly Library
Board of Trustees Meeting
Minutes of September 26, 2022
Meeting held in person in Weiler Community Room with virtual option

In Attendance: Lisa Flanagan, President; Diane Conklin, Vice President; Deb Boyle, Treasurer; Cindy Cook, Secretary. Trustees: Brette Fulton; Richard Leist; Julie Niering; Linda Potter; Michael Stein; Darryl Speicher; Julie Wynne. Mary Ann Lewis, Library Director.

Lisa Flanagan called meeting to order at 5:34pm

Minutes were reviewed and approved. Richard Leist motion, Diane Conklin, second. All were in favor except Brette Fulton, Mike Stein, and Julie Wynne who all abstained.

Treasurer's Report- The current financials show the cash in the bank account is within \$1,000 of where we were at this time last year. The profit and loss sheet shows \$30,000 in profits as of the end of August. Donations have surpassed our budgeted amount for this year. The indirect support from the Townships should show Paradise at almost \$80,000 and Barrett at over \$91,000. These numbers will be corrected on the next report. Motion to file the Treasurer's report for audit made by Julie Niering.

Financial Review 2021- Deb Boyle reviewed the Financial Review. She stated the furniture, fixtures and fixed assets are reduced because some fully depreciated items were removed. The prepayment in the financial statement is for the geo thermal units. The total assets are \$2,500,000; there was a net increase of \$95,000 for 2021. Lisa Flanagan made a motion to accept the financial review, Mike Stein second, and all were in favor.

Library Director's Report- No major developments this month. Visitor numbers are holding steady. The new hire for the part time position will be starting October 3. A pop-up tent and table cover have been ordered and paid for with district funds. Library patrons have been especially pleased with all the technical assistance they have been able to receive. Discussion took place about getting the word out about the technical support the library does offer. According to the circulation reports the adult numbers are up as well as the children's numbers. Mary Ann is happy with the circulation numbers and hopes the increase continues. Nothing out of the ordinary is happening with the programs. More in person children's programs will be added in November. The Shakespeare program has begun again with 6-7 people attending 2 sessions and 4 people attending another.

Building Report- Water Quality issues are still being addressed. It would cost \$8,000-\$10,000 to install a chlorine system which would cost over \$100 per month to maintain and must be monitored every day. We need to consider if having a new well drilled would make more sense. Discussion took place about the concerns of having compressed chlorine in the building. Geothermal maintenance estimate was received from Super Heat. RJ Groner fee is \$2900.00 per year which includes 2 full services per year and additional filter changes. Super Heat fee is \$1055.00 for full services but does not include the additional filter changes. Discussion followed and a list of questions was compiled for Mary Ann to address with Super Heat. The Paradise Road crew is not able to make the repairs to the sidewalk, but Paradise

Township will contribute to the repairs. We need to obtain a total of 3 bids; we already have one bid. The carpets were cleaned and the cleaners said they were in good shape. Discussion took place about the outdoor reading area and hopefully John Styk and Logan Evans are going to work together to fix it. Julie Niering would also like to be involved.

Fundraising- The Friend's letter has brought in \$13,974 with 196 donors contributing. We are almost \$2000.00 ahead of last year at this time. Comedy night still has some loose ends to be tied up. The date for next year's event will be August 5. The Basket Raffle will run from November 21-December 10. The actual drawing date has not been set yet.

Grants- Nothing new on the Searchable History project. Dave did not come to the library in September but will hopefully come in October. The computer tables and chairs that are being paid for from the Hughes Grant have been ordered. There is not a delivery date but hopefully early November. Evergreen School will be taking the old tables and chairs.

New Business- Mary Ann spoke to the board about the library becoming fine free. According to research this will help make the library and its resources more accessible to everyone. Discussion took place about going fine free. It was also noted by the end of this year all the other Monroe County libraries will be fine free. Lisa Flanagan made a motion to become fine free as of January 1, 2023. Mike Stein second, all were in favor.

The Trustee Roster for 2023 was presented by the nominating committee (Julie Niering, Linda Potter, Brette Fulton). President: Lisa Flanagan; Vice President: Julie Wynne; Treasurer: Deb Boyle; Secretary: Cindy Cook. Discussion took place about the number of Trustees we should have, and the general consensus was 9 Trustees.

Motion to adjourn meeting, Debbie Boyle. Brette Fulton second and all were in favor. Meeting adjourned at 7:05pm.

Next meeting: October 25, 2022, at 5:30pm.