

Barrett Paradise Friendly Library  
Board of Trustees Meeting Minutes  
July 24, 2023

Meeting held in the Weiler Family Community Room with a virtual option

In Attendance: Lisa Flanagan, President; Julie Wynne, Vice President; Deb Boyle, Treasurer; Cindy Cook, Secretary. Trustees: Brette Fulton, Richard Leist, Julie Niering, Darryl Speicher, Mike Stein. Mary Ann Lewis, Library Director.

Meeting called to order at 5:31 p.m. by Lisa Flanagan, President.

Minutes of the June 26, 2023 meeting were reviewed and a correction was made. Mike Stein made a motion to accept the amended minutes, Darryl Speicher second, and all were in favor.

**Treasurer's Report-** Deb Boyle reviewed the balance sheet. As of June 30, 2023, the total cash balance is a bit over \$200,000. The investment balance is continuing to creep up.

The profit and loss statement shows direct public support is within \$9,000-\$10,000 of the budget for the year. The library tax is ahead of budget. Grant income is within \$3,700 of the year end budget. The expenses are under budget, but we have not received the invoice for the financial review yet. Library supply expenses (books, DVDs, etc.) will be increasing as well. Discussion took place about how equipment purchases should be categorized. Payroll expenses are down due to employees being sick or on vacation. There is also an employee who has reduced hours due to personal circumstances. Motion by Julie Niering to file Treasurer's Report for audit.

**Library Director's Report-**Mary Ann reported that June visitor statistics are up which is typical for this time of the year. Mary Ann shared the new library tote bags to be sold and pricing was discussed. The Pocono Mountain Music Festival's Book Club event was discussed. Local author Susan Moore Jordan's book *The Case of the 'Carousel' Killer* will be featured.

Circulation statistics are up and in general all numbers are increasing.  
Program statistics are going very well.

**Building Report-** Most items on the building report are still pending. Another geothermal unit needs to be replaced. This is the fifth unit of eight units. The new unit has been ordered. Discussion took place about the outdoor reading area and what type of maintenance is currently needed.

**Fundraising-**The new Friends Letter is completed and has been mailed. Discussion took place about payment options. The quilt raffle tickets are available. Comedy Night is coming along; auction prizes are coming in, and ticket sales are going well.

**Grants-**Searchable History, nothing new to report other than scanning is continuing.

Hughes Grants: Sit-stand desks have been ordered and should be arriving by Friday July 28.

The portable walls, new book drop and portable power packs will be ordered in the next few days.

**New Business-**None

**Nominating Committee**-Richard Leist spoke for the committee. They have three (3) prospective members for the board and two (2) prospective new officers. The committee will be report back after discussions with the prospective candidates.

**Old Business**- Plaque for prior Library Directors: there is nothing new to report. Julie Niering will research ideas for the plaque design.

Meeting adjourned at 6:40 p.m. Deb Boyle made motion, Julie Wynne second, and all were in favor.