

Barrett Paradise Friendly Library  
Board of Trustee Meeting  
June 26, 2023  
Weiler Family Community Room with virtual option

In Attendance: Lisa Flanagan, President; Julie Wynne, Vice President; Deb Boyle, Treasurer; Cindy Cook, Secretary (attended virtually). Trustees: Richard Leist, Julie Niering (attended virtually), Darryl Speicher, Mike Stein. Mary Ann Lewis, Library Director. Brette Fulton-Absent

Lisa Flanagan, President, called meeting to order at 5:31 p.m.

Minutes were reviewed and corrections were made. Mike Stein motioned to approve minutes with corrections, Richard Leist second, all in favor.

**Treasurer's Report**-The balance sheet from May 31, 2023 was reviewed. It was noted the Hommer Grant in the amount of \$25,000 was received. \$10,000 was also received from the Weiler Family Foundation. Barrett and Paradise library tax is coming in. It was also noted some memorial money has been coming in. Deb Boyle explained that some expenses are coming in under budget at this time and discussion took place about that. Deb Boyle made a motion to file Treasurer's Report for audit.

**Financial Statements**-Discussion took place about the new accounting firm. Deb Boyle is very pleased with how they handled our financial review. It was noted the overall change in net assets is due to the depreciation on the building. It was also noted that most of our expenses are program related. Mike Stein made a motion to accept the financial review, Darryl Speicher second and all were in favor.

**Library Director's Report**-Visitor numbers are typical, computer usage is up. The internet speed improved considerably due to the new switch being installed. Joyce Love will display her artwork at the library during July and August. The library will participate in Concert in the Park on July 11. The Pocono Mountains Music Festival will hold a small event on July 26 at the library. Mary Ann met with the Buck Hill Community Services Committee to update them on library services. Circulation Report shows nothing out of the ordinary. DVD checkouts increased. Program Stats show both kids and adult programs are going very well. The Meet the Local Authors event was very successful. Movie days are hit or miss. The Girl Scout program went very well and Mary Ann said the person who ran the program was wonderful. About 14 people a day attended. Additional summer reading programs will be held in July and August.

**Building Report**-There were some issues with static and clicking on incoming phone calls, so a Verizon tech came out to check the lines. Some connections were replaced, but it's unclear what might be causing the problems. Mary Ann also said the main telephone message on the answering machine is very hard to change but she is working on it. All other items on the building report are still pending.

**Fundraising**-The Friends Letter total is \$18,899.54, this should be the final total for this year. It is almost \$900.00 ahead of last year. The new letter is almost ready to be stuffed in envelopes and sent out. Discussion took place about recognition of donors. The Quilt Raffle will be ready to go by the end of the

week. The tickets will be \$1.00 each or 6 for \$5.00. LOL Comedy Night committee had its first meeting. The comedians have been booked. Pricing is \$100.00 for dinner and the show or \$60.00 for just the show. The information is currently at the printer.

**Grants**-There is nothing new to report on Searchable History. The grant from the Hughes Foundation was received for the amount requested. This money will be used to purchase large print materials. The Grant from R. Dale and Frances Hughes was also received for the amount requested and will be used for portable room dividers, a new book drop, and two sit/stand desks.

**New Business**-Discussion took place about resolutions to recognize two (2) former trustees who recently passed away. Each of their families chose the library to receive donations in lieu of flowers. The library has received over \$4000.00 in memorial donations in memory of Kay Sengle and Phyllis Price. The family of Kay Sengle will be in the area in August at which time the resolution will be presented to them, and Mary Ann will contact the family of Phyllis Price. Mike Stein made a motion to accept the resolutions honoring Kay Sengle and Phyllis Price. Darryl Speicher seconded the motion and all were in favor.

**Nominating Committee**-Brette Fulton, Richard Leist and Julie Niering will serve on the nominating committee.

**Cindy Deluca Retirement**- Cindy Deluca's daughter suggested creating a plaque with all of the past library director's names and service dates. Richard Leist made a motion to approve creating the plaque, Julie Wynne second and all were in favor.

Meeting adjourned at 6:47 p.m.

Next meeting: Monday July 24, 2023, at 5:30 p.m.