

Barrett Paradise Friendly Library  
Board of Trustees Meeting  
Minutes of May 22, 2023  
Weiler Family Community Room with a virtual option

In Attendance: Lisa Flanagan, President; Julie Wynne, Vice President; Deb Boyle, Treasurer; Cindy Cook, Secretary; Trustees: Brette Fulton, Richard Leist, Julie Niering, Darryl Speicher, Mike Stein.  
Mary Ann Lewis, Library Director.

Lisa Flanagan, President, called the meeting to order at 5:31pm.

Minutes of the April 2023 meeting were reviewed and approved. Deb Boyle motion, Darryl Speicher second, all in favor.

**Treasurer's Report** – Deb Boyle reviewed the April financial report. She noted there is a \$112,000 cash balance, \$150,000 laddered CD's and the managed assets are \$472,000 (including the \$150,000 in laddered CD's). We are slowly recovering our unrealized loss. Our assets equal 2.5 million. The profit and loss statement does not show anything out of the ordinary for this time of the year. Deb will go over the equipment purchases with the bookkeeper to see if anything needs to be reclassified. The year-to-date loss is \$5,486.36 which is not terrible. Discussion took place about whether grant amounts and support has changed. Discussion also took place about how often Morgan Stanley should come to our meetings to discuss our portfolio. A request was made to include the Morgan Stanley statements with the monthly reports the Trustees receive. Mike Stein made a motion to file the Treasurer's Report for audit and it passed.

**Library Director's Report** – Mary Ann stated the library has had higher average numbers of visitors this month. She discussed her meeting with the new accounting firm. Discussion also took place about whether the library receives any donations from vendors. Mary Ann will be on vacation from June 19- June 21.

The National Library Week candy contest had two (2) winners due to a tie. The actual number of candies in the container was three hundred forty-seven (347). Mary Ann discussed the loss of Phyllis Price and Kay Sengle. Both women were very involved with the library in past years and both families listed the library as a consideration for donations in lieu of flowers. Richard Leist recommended passing resolutions in honor of both women and creating certificates to present to their families.

Mary Ann is continuing to work on updating the collection policy as well as the internet policy. Circulation Stats numbers are slightly down but still typical and within our range for this time of the year. Programs are going well. Summer reading programs begin in late June and July. The theme for summer is "All Together Now." The library will be teaming up with the Barrett Township Historical Society to host a pre Lego building event. The Girl Scouts will be holding an event at the library June 12 through June 16. It is for children in second through fifth grade. The program runs for 2 ½ hours each day and will offer enrichment activities, arts, and crafts etc.

Darryl spoke about the Local Authors Meet & Greet event; he said it was a wonderful event with a good turnout and good snacks. He said the authors all got to meet and talk to each other as well as the visitors. There were 7 authors at the event.

**Building Report**-Cory Seese gave a written estimate for the masonry repairs, but Mary Ann wants to clarify. Mike Stein stated he will take it to the Paradise Township Supervisors to see if they can help with the cost. Karl Forssell has the UV light and will install. Darryl secured the wobbly 911 address sign post. The new network switch is being installed on June 3. Mary Ann and Jackie replaced the American flag on the outside flagpole.

**Fundraising**-The Friends Letter has generated \$18,799.54 in donations. Carol Hillestad is in the process of drafting a new letter. A quilt raffle will run from the end of June until the end of August. The LOL comedy night committee is working on a meeting time. The event will be held August 5 and the library will be looking for donations for the auction.

**Grants**-Searchable History: scanning continues. The applications for both Hughes Grants have been submitted. We received \$25,000 from the Hommer Foundation and \$10,000 from the Weiler Family Foundation.

**New Business**- Discussion took place about who will be on the nominating committee and what positions will be open.

**Old Business**-Representative Madden began satellite office hours at the library on May 3 and so far, all is going well.

The meeting adjourned at 6:30 pm with Mike Stein making the motion, Deb Boyle second.