

Barrett Paradise Friendly Library  
Board of Trustee Meeting Minutes  
September 25, 2023

Meeting held in the Weiler Family Community Room with a virtual option

In Attendance: Lisa Flanagan, President; Julie Wynne, Vice President; Deb Boyle, Treasurer; Cindy Cook, Secretary. Trustees: Brette Fulton, Julie Niering, Darryl Speicher. Mary Ann Lewis, Library Director and Erin Morrow, Easton Area Library District Consultant. Excused: Richard Leist and Mike Stein.

Lisa Flanagan, President, called the meeting to order at 5:32 p.m.

The minutes from the August meeting were reviewed and approved. Darryl Speicher made motion, Julie Wynne second, and all were in favor.

**Treasurer's Report**-Deb Boyle, Treasurer reported that as of August 31, 2023, total cash balance was \$207,012. She stated \$118,000 of that balance was unrestricted funds. The marketable securities are \$477,000 which have inched up a bit from last month. Deb reported the library's liabilities are low and the equity is strong. Discussion took place about the managed accounts. The profit and loss statement was reviewed. Direct support is currently at \$42,471 and \$37,980 was budgeted. It was reported that the library recently received approximately \$5,000 in memorial donations. The total income is on track with \$310,000 received year to date and a budgeted amount of \$360,000. Motion to file Treasurer's Report made by Brette Fulton.

**Library Director's Report**-Overall everything is where it should be. Visitors went down a bit in August but that is typical. Computer usage sessions increased. The library closed early one Saturday due to an area wide power outage. Discussion took place on researching grant availability to purchase a whole building generator.

The annual PA Library Conference will be held at Kalahari Resort in Pocono Summit beginning this Sunday. Mary Ann will attend the full conference and several staff will attend some sessions. Peter Gonze will display his photography in mid-October and John James will hopefully display his artwork mid-November thru December. The displays will be shown in the Weiler Family Community Room. Mary Ann shared that a family with small children had moved into the area sometime ago were now leaving the area and thanked the library for being available. They stated the library had been their connection to meeting people when they first arrived. Circulation stats continue to be very typical. In reference to programming, Mary Ann reported that yoga will be returning to the library the first and third Mondays of the month. The library will put up a temporary story walk at High Acres Park for Fall Fest. The library will also have a presence at the train excursion on October 15 and at Skytop's trunk or treat on October 28.

**Building Report**-RJ Groner changed the filters for the HVAC system. An auxiliary geothermal unit was replaced. An emergency call had to be placed to them concerning a leaking pipe in the basement. They are scheduled to come on Wednesday to replace the pipes which will cost approximately \$1275.00. An additional replacement unit has been ordered. There are dead tree limbs falling over some parking spots behind the library and must be removed. Mountain Landscaping has come out and assessed the

situation and will return to take care of the limbs. A homeschool group is looking for volunteer work for the teens. It was discussed having them do some weeding of the property.

**Fundraising**-The Friends letter has generated \$13,083 in donations with 172 donors. There have been an additional 12-14 donations which are not included in this total. The quilt raffle raised \$325.00. The basket raffle will be held November 20-December 9. Once again, the drawing will be done with live streaming. Donations of raffle prizes are needed by November 13.

**Grants**-The book drop and room dividers will hopefully be delivered by September 26.

There was no new business.

**Old Business**-Erin Morrow is assisting Mary Ann with the State Aid Application and the 12% waiver application.

**Nominating Committee**-The full slate of Officers and Trustees will be presented at the October meeting.

Discussion took place about the plaque to honor former library directors. It was discussed adding it to the area with the donor wall, utilizing the plaques on the sides. Work is needed to obtain the names and dates of service for the former library directors. It was stated that the library was formed in 1909. It was reported that Cindy Deluca has started doing some research and would like to help with this task.

The meeting was adjourned at 6:45 p.m. with Darryl Speicher making a motion and Julie Wynne second.