

Barrett Paradise Friendly Library
Board of Trustees Meeting Minutes
January 27, 2025

Meeting held in the Weiler Family Community Room with a virtual option

In Attendance: Mike Stein, President; Julie Wynne, Vice President; Richard Leist, Treasurer; Cindy Cook, Secretary. Trustees: Brette Fulton, Judi Jabara, Nancy Lewis, Maureen Siglin, Darryl Speicher. Mary Ann Lewis, Library Director. Julie Niering was not in attendance.

Mike Stein, President, called the meeting to order at 5:32 p.m.

The minutes of the November 25, 2024 meeting were reviewed, Brette Fulton made a motion to approve the minutes, Nancy Lewis seconded, and all were in favor. Maureen Siglin and Darryl Speicher abstained due to not attending the meeting.

Treasurer's Report-Richard Leist reviewed the balance sheet. The library has a rock-solid balance sheet. The Profit and Loss Report was reviewed, and it was noted grant and investment income is very strong. It was also noted the library has no liabilities. Julie Wynne made a motion to accept the Treasurer's Report, Darryl Speicher seconded, and all were in favor. Richard Leist abstained.

Library Director's Report - Mary Ann reviewed both November and December numbers. She stated the library had 17,977 visitors in 2024 which was more than in 2023. Our visitor numbers continue to be good. The state aid funds were received January 6, 2025 in the amount of \$28,717.00. The staff will be participating in an online conference on Wednesday, February 5. Mary Ann and Lynn Vroman will be giving a presentation for the conference. The annual report is due in March and Mary Ann is currently working on it. Mary Ann reported beginning in March the Barrett Township Historical Society meetings will be held at the library. Peter Salmon will be the featured artist for the months of February and March.

Circulation stats are looking very good, the numbers were higher in 2024 compared to 2023. All monthly numbers except for one month showed growth.

Programs overall continue to go well. Mary Ann noted the yoga and meditation program is now held Monday mornings. The keyboarding class (keyboards were purchased with a grant in 2019) has been restarted and is very popular. The annual local author meet and greet will be held Saturday, April 12.

Building Report - The phone system switch from Verizon to PenTeleData is complete. Barrett Township Road crew repaired the potholes at the entrance to the parking lot. There was a plumbing issue in the restrooms but that has been repaired. The alarm company came to investigate the "cellular panic" alarm that had been reported at the last meeting. Everything checked out, the technician believed it may have been caused by a data migration project that the alarm company performed.

Fundraising -The Friends Letter has generated \$20,485.12 with 208 donors to date. The total has surpassed the 2024 grand total.

The Basket Raffle raised \$5,200.00 which was \$600.00 more than 2023.

The Flower show bus trip will be held Tuesday March 4, 2025. It is a joint event with The Friendly

Community Center. At least 30 people will need to sign up for the trip to take place. Books and Bubbly has a tentative date set for June 13, 2025.

Grants and Donations- The library has received approximately \$2000.00 in memory of George Traugh. Mike Stein would like the board to consider putting memorial donations into an endowment fund. Discussion took place and it was decided to consider this at a future meeting.

New Business - Mary Ann distributed a conflict-of-interest form which must be completed by all Trustees. Mary Ann also asked the Board members to check their contact information on the contact list and update as necessary.

Old Business - Discussion took place on the Geothermal repair status and annual service schedule. Richard Leist made a motion to use Super Heat Inc to perform the geothermal annual maintenance which would include 2 full-service maintenance visits, filter changes and checkup at a cost of \$3,590.36 for 2025. Richard Leist made a motion to approve the 2025 maintenance contract at a cost not to exceed \$5,000. Maureen Siglin seconded, and all were in favor. Cindy Cook abstained due to having 2 close relatives employed by Super Heat Inc.

Discussion also took place about the repair that needs to be done to the Geothermal system. The library is awaiting the final quote, but it would be a different repair process at a lesser cost than the previous quote received by R.J. Groner. Maureen Siglin made a motion to have Super Heat Inc. make the repair to the Geothermal system. Julie Wynne second and all were in favor. Cindy Cook abstained due to having 2 close relatives employed by Super Heat Inc.

Library 2034 - Mike Stein reported that a library survey is currently taking place in the community. The survey was published in The Village View. In addition to access on the library website, print copies are available at the library and at Paradise Township and Barrett Township offices.

Judi Jabara made a motion to adjourn the meeting at 6:28 p.m., Nancy Lewis seconded, and all were in favor.

The next meeting will be held February 24, 2025 at 5:30 p.m.