

Barrett Paradise Friendly  
Board of Trustees Meeting Minutes  
October 27, 2025  
Meeting held in the Weiler Family Community Room with a virtual option

In Attendance: Mike Stein, President; Julie Wynne, Vice President; Richard Leist, Treasurer; Cindy Cook, Secretary. Trustees: Judi Jabara, Nancy Lewis, Julie Niering, Maureen Siglin. Mary Ann Lewis, Library Director. Erin Morrow, Easton Library District Consultant, was also in attendance. Brette Fulton and Darryl Speicher were not in attendance.

Mike Stein, President, called the meeting to order at 5:31 p.m.

Erin Morrow, Easton Library District Consultant, introduced herself and gave a short update on the District happenings.

The minutes of the September 22, 2025 meeting were reviewed. Maureen Siglin made a motion to approve the minutes as presented, Judi Jabara seconded, and all were in favor. Julie Wynne abstained due to being absent from the meeting.

**Treasurer's Report** –Richard Leist reported the financial state of the library is in excellent shape. Julie Wynne made a motion to accept the Treasurer's Report, Nancy Lewis seconded, and all were in favor. Richard Leist abstained.

**Library Director's Report** – Mary Ann reported visitor counts were a little less than in the summer. Mary Ann also announced the library's primary book supplier, Baker and Taylor, will be closing. The library plan for state aid has been approved for \$28,717.00, but the timeframe for receiving the funds are dependent upon the passing of the state budget.

A local video production company contacted Mary Ann to film some shots in the library to be included in an ad they're creating. Chelsea and Jenna were part of the production. They also shot footage for a real estate company ad showing what our local area has to offer that could be used for the library's promotional purposes.

A new Trustee manual has been prepared by the Office of Commonwealth Libraries and will be distributed soon.

The PALA annual conference was held in Erie, PA, last week. Mary Ann attended and stated it was a great conference. Lynn and Mary Ann presented a session on readers' advisory. The presentation went very well and they received many positive comments.

Circulation stats overall were a bit down but that is typical for this time of the year.

Program stats are good with Fan Club Friday Paw Patrol having a great turnout of forty-seven (47) attendees. Treats on the Trail had a very good turnout and featured the book *The Little Old Lady Who Was Not Afraid of Anything*. The storywalk stations have all been refreshed with new stain and plexiglass.

**Building Report** – Karl Forsell changed the UV light which needs to be replaced annually. A leaking pipe in the men's room needs to be repaired and the auto sensor on the women's room sink needs to be replaced. Discussion took place on the different options with faucets. Price Brothers is coming to replace some lights. The book drop odor seems to have been resolved at this time and it will be reassessed in the spring. The digital sign seems to be working fine.

**Fundraising** – The Friend Letter has brought in \$17, 617.27 to date with 193 donors. The figure is \$1,322.00 ahead of last year with 7 more donors for the same time period. The basket raffle will be held

November 24 – December 13 and the drawing will be live streamed again this year. Maureen reported twenty-nine (29) baskets are complete with six (6) to seven (7) in the works. November 17 is the deadline for donations and the cap for the number of baskets is fifty-four (54).

**Grants and Donations** –Six (6) of the nine (9) new computers funded by the RDF Hughes Grant have been installed. Two (2) more in the adult area and one (1) in the childrens’ area, and new color laser printer will be installed this week. The new large screen TV will be coming in a few weeks. Discussion took place on how the old computers will be disposed of. The old TV will be donated to Evergreen Community Charter School.

**Budget** – Budget planning has begun and discussion took place about some changes that Richard says should be made on the reports.

**Nomination Committee**- Mike Stein, representing the nominating committee, presented the slate of officers for next year as follows:

Mike Stein – President

Julie Wynne – Vice President

Richard Leist – Treasurer

Lisa Flanagan – Secretary

(pending confirmation of Lisa’s addition to the Board of Trustees)

**Library 2034**- Mary Ann stated an update to the goal of increasing promotion of the library and what the library has to offer.

**Old Business** - Richard Leist spoke about the Grants bank account. He stated the best way to proceed is to open a preferred deposit account with Morgan Stanley to hold the grant money until the expenditures take place. Discussion took place and Richard Leist made a motion to open a regular brokerage account at Morgan Stanley for grant funds and either link a checking account at ESSA or Morgan Stanley to pay grant expenses, Mike Stein seconded, and all were in favor.

Cindy Cook made a motion that upon the approval of the President and Treasurer money should be moved to or from the Morgan Stanley investment account and to or from the regular checking account to cover budget cash shortfall until library tax revenue comes in, Maureen Siglin seconded and all were in favor.

**America250PA** – Mike Stein reported a shared calendar will be set up showing the events being held for America250PA celebrations in our area. Mary Ann reported there was a book presentation at the county in which the library received the book *K is for Keystone*. Discussion took place about highlighting the books the library has relating to the 250<sup>th</sup> celebration of America.

Mike Stein thanked Erin Morrow for attending.

The meeting was adjourned at 6:36 p.m. Julie Niering made a motion and Julie Wynne seconded; all were in favor.

The next meeting will be held Monday November 24, 2025 at 5:30 p.m. in the Weiler Family Community Room with a virtual option.